Grant Application



Please complete this form by typing in answers in the boxes shown below. Text box size is limited.

Send your completed application and attachments, in PDF format on a (MS Windows) flash drive, to: Rotary Club of Tulsa Foundation Grants, 616 S. Boston Ave., Suite 410, Tulsa OK 74119. For more information call (918) 584-7642.

Please include the following required documents:

- a) Most recent fiscal year-end financial statement
- b) Most recent 990 or audit salary schedule (see Item L)
- c) 501(c)(3) documentation from the IRS

Signature

d) Equipment quotes and specifications for your request

Grant Request Deadlines

Applications are accepted from Aug. 1 – Aug 31.
Approved grants are paid once a year.

Date of this Application:

Name of Organization			
Amount Requested			
Items to be Purchased			
BRIEFLY Describe Who and How Many Will Benefit.			
Contact, Title & Email			
Executive Director & Email			
Board Chair			
Organization Address			
City, State, Zip			
Primary Phone			
Alternate Phone			
Organization Website			
Federal Tax ID Number			
Does 100% of your Board financially support your organization?			
We agree that this applicatio organization we lead.	n fairly and honest	ly represents the needs, governance	e, and finances of the charitable
Applicant Contact & Title (please print)		Signature	Date
Executive Director or Board Chair		Signature	Date
Endorsing Rotarian (Recomn	·	Role (<i>e.g.</i> , Donor, Board Membe	,

Please respond to each of the following questions.

Text box size is limited to the number of characters stated.

A. Please describe the mission of your organization. Limit 700 characters. B. What services do you provide to the community? How many people are helped yearly? Limit 900 characters. C. Does your organization benefit youth? If so, how many and in what ways? Limit 800 characters. D. Will this donation benefit persons living in Tulsa or adjoining counties? Explain. Limit 700 characters. E. What other sources of funds or matches are you soliciting for this project? Limit 800 characters.		
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matches are you soliciting for this	persons living in Tulsa or adjoining counties? Explain. <i>Limit 700</i>	
	matches are you soliciting for this	

	F. Do you receive funds from the United Way? If so, list amounts for the past 3 years. Limit 500 characters.	
	G. What amounts on your financial statements are 'Restricted', for what purpose and for how long? Limit 700 characters.	
	H. Do your financial statements reflect "Beneficial Interest in Assets Held by Others" such as the Tulsa Community Foundation? If yes, list with whom and amounts. <i>Limit 800 characters</i> .	
I.	Does the organization receive benefits from any endowment, trust, corporation, fund or other financial assistance not listed on your financial statements? If yes, describe in detail. <i>Limit</i> 900 characters.	
J.	List the dates and dollar amounts for any grants received in the past 5 years from the Rotary Club of Tulsa Foundation. <i>Limit 600 characters</i> .	

✓ Use anyone offiliated with -	
K. Has anyone affiliated with your organization completed the Oklahoma Center for Nonprofits "Standards for Excellence" program?Please list names & title. Limit 600 characters.	
L. Does your organization have an annual audit & file IRS Form 990? If YES, include a copy of the salary schedule. If no, pease state reasons.	

NOTE: You may submit a different set of <u>current</u> financial documents instead of the financial form following this page if you prefer. Audited or CPA prepared statements are given preference.

Balance Sheet as of:

<u>Current Assets</u>	Amount (whole \$)	<u>Description if needed</u>
Cash & cash equivalents Accounts &		
pledges receivable Investments Inventory		
Loans and notes receivable Prepaid		
insurance & expenses Beneficial		
assets held by others Other current		
assets		
Total Current Assets		
Fixed Assets	<u>Amount</u>	<u>Description if needed</u>
Land		
Buildings		
Machinery and equipment		
(Less Accumulated Depreciation)	,	
Deferred charges		
Other fixed assets		
Total Fixed Assets		
Total Assets		
Current Liabilities	Amount	Description if needed
Accounts payable	<u></u>	
Notes payable		
Payroll & other accrued expenses		
Current portion of long-term debt		
Deferred or unearned income		
Other current liabilities		
Total Current Liabilities	<u> </u>	
<u>Long-Term Liabilities</u>	<u>Amount</u>	<u>Description</u>
Mortgages payable		
Other long-term debt		
Capital lease obligations		
Other long-term liabilities		
Total Long-Term Liabilities		
Net Assets		
With Donor Restrictions		
Without Donor Restrictions		
Current Net Income		
Total Net Assets		
Total Liabilities & Net Asset		
Annual Income from Fundraising Activities (explain)	Amount	Description
ununaising Activities (expidin)		